

University Regulations: Regulation 12

Theses and dissertations lodged in the University Library

1 All theses and dissertations will be available for consultation, inter-library loan and photocopying, subject to any restriction in operation under paragraph 2 below.

2 In exceptional circumstances only, the Senate may direct that access (of whatever kind including consultation, inter-library loan and photocopying) to the work of students lodged with the University Library shall be wholly or partly restricted for a period of up to five years in the first instance. Such directions shall be made only as a result of contractual terms imposed by outside sponsors, or on the recommendation of the Head of Department through the Faculty Board on the grounds of protecting the University's fundamental interests. Alternatively, the Senate may, at its discretion, consider on the recommendation of the Head of Department, a written request from the author specifying the exceptional circumstances claimed which justify partial or total restriction.

3 Of the two copies deposited in the University Library one shall be for reference use only and shall remain available for consultation in the Library. The other copy may be lent to a library approved by the Head of Library Services for consultation in that Library only, or may be borrowed by a member of the academic staff for a period not exceeding two weeks at a time.

4 Any reader, before being allowed to consult a thesis or dissertation, must sign an undertaking not to publish, quote or make a copy of the whole of any substantial part of it, without the written permission of the Head of Library Services.

5 Microcopies or photocopies of theses and dissertations may be supplied on request, with the permission of the Head of Library Services and of the Head of Department concerned, subject to any restriction in operation under paragraph 2 above.