

Module Details	
Module Title	Academic Skills and Professional Development
Module Code	CLS3007-B
Academic Year	2024/5
Credits	20
School	School of Pharmacy and Medical Sciences
FHEQ Level	RQF Level 3

Contact Hours	
Type	Hours
Practical Classes or Workshops	30
Directed Study	161
Lectures	4
Tutorials	5

Availability	
Occurrence	Location / Period
BDA	University of Bradford / Academic Year

Module Aims
To develop and consolidate skills required for successful learning, effective communication, and teamwork and to prepare students for further study, lifelong learning, and employment.

Outline Syllabus
Principles of learning and study skills: Introduction to course & personal academic tutors; Lifelong Learning: Reflective practice and critical reasoning; Use of Personal Development Portfolio; Managing and understanding information: Communication Skills: Principles of verbal and non-verbal communication, factors affecting effective & cross-cultural communication, presentation skills, lay and professional audiences; Professionalism; Academic skills including writing and literature searching.

Learning Outcomes	
Outcome Number	Description
01	Identify personal learning needs and use action planning to develop skills.
02	Describe the importance of professionalism and conduct oneself in a professional manner.
03	Understand plagiarism, poor academic practice and misconduct as it relates to the use of generative AI.

Learning, Teaching and Assessment Strategy
<p>To gain a firm understanding of the subject area and the key issues (as outlined in the syllabus) students will be required to attend lectures and a series of workshops in academic skills including finding information; referencing; reading; writing essays, lab reports ; presenting data, use of MS Excel. There will be input from both the library and the academic skills unit. Each academic skill area will have associated worksheet(s) or activities that students can use to self-assess. This will inform their development and action planning and can be used to develop skills to increase performance in assignments in other modules. Self-assessment and student development will be facilitated via regular meetings with personal academic tutors, either in groups or independently.</p> <p>Assessment is via a portfolio that will include the following components: prior learning, reflective practice, reflection on a problem-based learning clinical case study, self-assessment, and action planning. Formative assessment will be via continued feedback throughout the year by personal tutors on portfolio work, combined with optional attendance and feedback requests during drop-in sessions.</p> <p>Additionally, there is a must-pass component; students will need to undertake the academic integrity induction and pass the MCQ test that is administered by the library</p>

Mode of Assessment			
Type	Method	Description	Weighting
Summative	Coursework - Portfolio/e-portfolio	Development portfolio	100%
Summative	Computerised examination	Completion of Academic Integrity Induction (Students MUST PASS this assessment to pass the module)	0%

Reading List
To access the reading list for this module, please visit https://bradford.rl.talis.com/index.html

Please note:

This module descriptor has been published in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publication, but minor changes may occur given the interval between publishing and commencement of teaching. Upon commencement of the module, students will receive a handbook with further detail about the module and any changes will be discussed and/or communicated at this point.